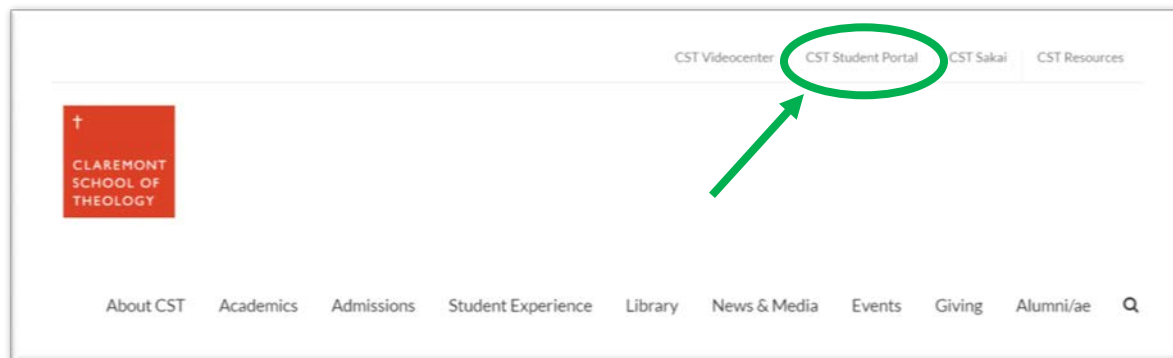


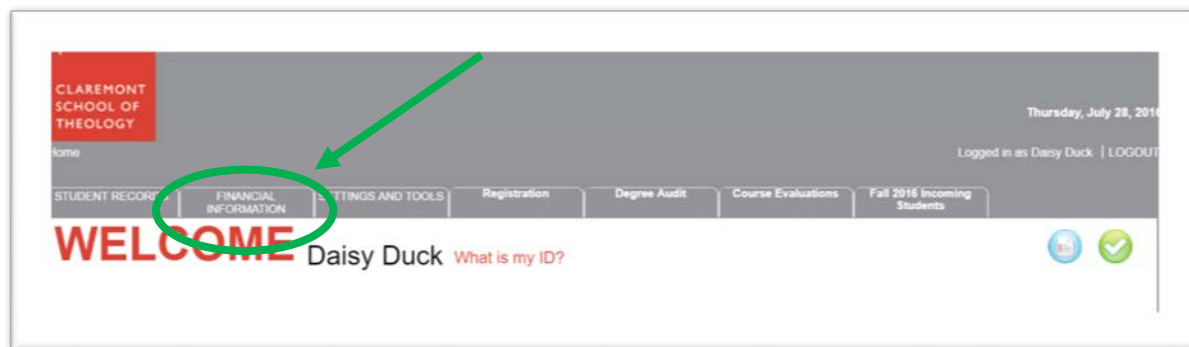
# How to View Billing Information Online

Page | 1

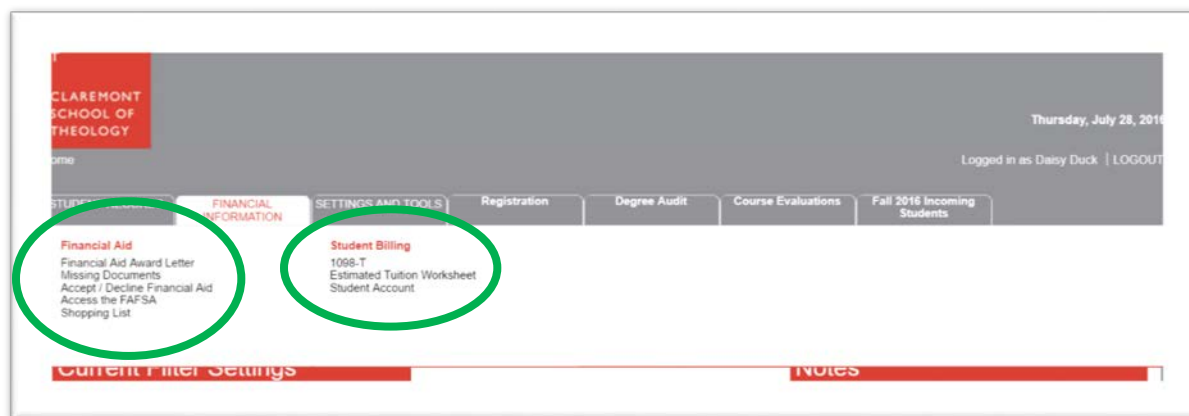
Log in to the Student Portal. The Student Portal can be accessed by clicking the link at the top of any of the CST webpages:



After logging in, click on the tab “Financial Information.”



Under this tab, you will see two categories: Financial Aid and Student Billing.



# How to View Billing Information Online

Under Student Billing, click Estimated Tuition Worksheet to access your estimated balance prior to the issuing of final bills. Be sure to enter the correct semester for your Estimated Tuition Worksheet. To change the semester, click “Change”:

CLAREMONT SCHOOL OF THEOLOGY

Thursday, July 28, 2016

Logged in as Daisy Duck | LOGOUT

STUDENT RECORDS FINANCIAL INFORMATION SETTINGS AND TOOLS Registration Degree Audit Course Evaluations Fall 2016 Incoming Students

## Estimated Tuition Worksheet

**Change** Current filter settings: Person: Daisy Duck Term: Dept: Crse: Sect: App. Year:

Filter settings returned no results. Please make sure to set necessary values in current filter settings. Filter settings can be accessed from the element on your homepage or by clicking the link to change your filter settings on the web page.

Select the correct semester, and click “Return to Previous Page” to access the worksheet.

CLAREMONT SCHOOL OF THEOLOGY

Thursday, July 28, 2016

Logged in as Daisy Duck | LOGOUT

STUDENT RECORDS FINANCIAL INFORMATION SETTINGS AND TOOLS Registration Degree Audit Course Evaluations Fall 2016 Incoming Students

## Settings

Clear Settings

Person  
Term  
Department (Dept)  
Course (Crse)  
Section (Sect)  
Application Year (App. Year)

Daisy Duck  
\*\*\*  
2017SP: Spring 2017 Semester  
2017IN: Winter 2017  
2016FA: Fall 2016 Semester  
2016SU: Summer 2016

Return to Previous Page

Your Estimated Tuition Worksheet will look like this:

STUDENT RECORDS	FINANCIAL INFORMATION	SETTINGS AND TOOLS	Registration	Degree Audit	Course Evaluations	Fall 2016 Incoming Students
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## Estimated Tuition Worksheet

**Change** Current filter settings: **Person:** Daisy Duck **Term:** 2016FA: Fall 2016 Semester **Dept:** Crse: Sect: App. Year:

### Estimated Term Charges Worksheet

Claremont School Of Theology  
1325 N College Ave  
Claremont , CA 91711

ID: 1022696  
Name Daisy Duck

07/28/2016

Term: **Fall 2016 Semester**

<b>Current Balance</b>	<b>\$0.00</b>
CHARGES	
<b>Total Charges</b>	<b>\$0.00</b>
FINANCIAL AID	
Estimated Aid	\$0.00
<b>Total Financial Aid</b>	<b>\$0.00</b>
<b>*Estimated Balance Or Account Refund (Current Balance + Charges - Financial Aid)</b>	<b>\$0.00</b>

Please type the amount you are paying:

Credit Card [Submit Payment](#)

This is an estimate of charges, computed as of the date of this notice. Payment in full, net of applicable financial aid, is due by the first day of classes. Payment plans for up to four months

# How to View Billing Information Online

Under Student Billing, click Student Account to view your balance after final bills are issued. If you are a resident of campus housing, you will see two accounts: H (Housing Account) and S (Student Account).

**Student Account**

**Change** Current filter settings: **Person:** Daisy Duck **Term:** 2016FA: Fall 2016 Semester **Dept:** Crse: **Sect:** **App. Year:**

<b>Name:</b>	Duck, Daisy
<b>Bill Rate Code:</b>	MA - (MA, MDIV, Non Degree Students)
<b>Receivable Type:</b>	H Housing Account
<b>Classification Code:</b>	

**Billing Status:**  
Waive Int? ☐  
Previous Balance: \$0.00  
Current Balance: \$0.00  
Amount to Pay:   
Payment Type: Credit Card  
[Submit Payment](#)

Date/Time	Trans Code	Description	Amount	Running Total
Current Transactions Balance				\$0.00

<b>Receivable Type:</b>	S Student
<b>Classification Code:</b>	MA MA Theo Studies

**Billing Status:**  
Waive Int? ☐  
Previous Balance: \$0.00  
Current Balance: \$0.00  
Amount to Pay:   
Payment Type: Credit Card  
[Submit Payment](#)

Date/Time	Trans Code	Description	Amount	Running Total
Current Transactions Balance				\$0.00

To make an online payment via credit or debit card, click “Submit Payment” under either of your accounts.

**Student Account**

**Change** Current filter settings: **Person:** Daisy Duck **Term:** 2016FA: Fall 2016 Semester **Dept:** Crse: **Sect:** **App. Year:**

<b>Name:</b>	Duck, Daisy
<b>Bill Rate Code:</b>	MA - (MA, MDIV, Non Degree Students)
<b>Receivable Type:</b>	H Housing Account
<b>Classification Code:</b>	

**Billing Status:**  
Waive Int? ☐  
Previous Balance: \$0.00  
Current Balance: \$0.00  
Amount to Pay:   
Payment Type: Credit Card  
[Submit Payment](#)

Date/Time	Trans Code	Description	Amount	Running Total
Current Transactions Balance				\$0.00

<b>Receivable Type:</b>	S Student
<b>Classification Code:</b>	MA MA Theo Studies

**Billing Status:**  
Waive Int? ☐  
Previous Balance: \$0.00  
Current Balance: \$0.00  
Amount to Pay:   
Payment Type: Credit Card  
[Submit Payment](#)

Date/Time	Trans Code	Description	Amount	Running Total
Current Transactions Balance				\$0.00